

PRIVACY DECLARATION

Pro Housing Exclusive Real Estate B.V. is responsible for the processing of personal data as shown in this privacy statement.

Contact details:

Achter het Vleeshuis 9, 6211GR Maastricht
info@ph-exclusiverealestate.com/ www. ph-exclusiverealestate.com

0031(0)-43- 3030632

| | |
|----------------|--|
| E-mail | : info@ph-exclusiverealestate.com |
| Kvk | : 81161646 |
| BTW-nr. | : NL861962199B01 |
| IBAN | : |

Personal data that we process

Pro Housing Exclusive Real Estate B.V. processes your personal data because you use our services and / or because you provide them yourself. Below you will find an overview of the personal data that we process:

- First and last name
- Initials
- Sex
- Date of birth
- Birthplace
- Nationality
- Marital status
- Address data
- Telephone number
- E-mail address
- Number of ID card
- Income data

- **Additional information is required when renting or buying a living space. Below is a list of data and files:**
- **Copy of passport or ID card**
- **Current residential address**
- **Payslip - Employment contract and / or employer's statement**
- **Chamber of Commerce extract if independent**

Special and / or sensitive personal data that we process

Our website and / or service does not intend to collect data about website visitors under the age of 16. Unless they have permission from their parents or guardian. However, we cannot check whether a visitor is older than 16. We therefore advise parents to be involved in the online activities of their children, in order to prevent data about children being collected without parental consent. If you are convinced that we have collected personal information about a minor without this permission, please contact us via info@ph-exclusiverealestate.nl and we will delete this information.

For what purpose and on what basis we process personal data

Pro Housing Exclusive Real Estate B.V. processes your personal data for the following purposes:

- Create an account on our website where personal data is kept;
- To be able to keep you informed weekly via a newsletter (if agreed);
- To be able to call or e-mail you if this is necessary to be able to perform our services;
- To be able to draw up a service assignment;
- To establish a mediation;
- To draw up a rental agreement;
- To be able to draw up an invoice;
- Pro Housing Exclusive Real Estate B.V. also processes personal data if we are legally obliged to do so, such as information that we need for our tax return.

- **Pro Housing Exclusive Real Estate B.V. processes the personal data to set up a mediation.**
- **Pro Housing Exclusive Real Estate B.V. has a legal obligation under the Wwft (Money Laundering and Terrorist Financing Prevention Act).**

Automated decision making

Pro Housing Exclusive Real Estate B.V. does not make decisions based on automated processing on matters that can have (significant) consequences for people.

How long do we keep personal data

Pro Housing Exclusive Real Estate B.V. does not store your personal data longer than is strictly necessary to achieve the purposes for which your data is collected. We use the following retention periods for personal data:

All data relating to customer due diligence and / or the realization of mediation will be stored in an accessible manner for five years after the termination of the business relationship. The reason is that brokers fall under the guidelines of the Wwft (Money Laundering and Terrorist Financing Prevention Act).

Sharing of personal data with third parties

Pro Housing Exclusive Real Estate B.V. shares your personal data with various third parties if this is necessary for the execution of the agreement and to comply with any legal obligation. We conclude a processor agreement with companies that process your data on our behalf to ensure the same level of security and confidentiality of your data. Pro Housing Exclusive Real Estate B.V. remains responsible for these processing operations. In addition, Pro Housing Exclusive Real Estate B.V. your personal data to other third parties. We only do this with your explicit consent.

Transfer of personal data outside the EU

Pro Housing Exclusive Real Estate B.V. shares your personal data with various third parties if this is necessary for the execution of the agreement. These third parties may be located outside the European Union or use servers located outside the European Union. Transfer to countries outside the European Union will only take place if that country guarantees an appropriate level of security. By using the services of Pro Housing Exclusive Real Estate B.V. you give permission for this.

Cookies, or similar techniques, that we use

Pro Housing Exclusive Real Estate B.V. only uses technical and functional cookies. And analytical cookies that do not infringe your privacy. A cookie is a small text file that is stored on your computer, tablet or smartphone when you first visit this website. The cookies we use are necessary for the technical operation of the website and your ease of use. They ensure that the website works properly and remember, for example, your preferred settings. We can also optimize our website with this. You can opt out of cookies by setting your internet browser so that it no longer stores cookies. In addition, you can also delete all information previously saved via the settings of your browser.

Pro Housing Exclusive Real Estate B.V. indicates on its websites whether you agree to the use of cookies. More info and explanation about our cookie policy: <https://www.ph-exclusiverealestate.com/ENG/cookie-policy>

View, modify or delete data

You have the right to view, correct or delete your personal data. You also have the right to withdraw your consent to the data processing or to object to the processing of your personal data by Pro Housing Exclusive Real Estate B.V. and you have the right to data portability. This means that you can submit a request to us to send the personal data that we have about you in a computer file to you or another organization mentioned by you.

You can send a request for access, correction, deletion, data transfer of your personal data or request for cancellation of your consent or objection to the processing of your personal data to sales@ph-exclusiverealestate.com. To ensure that the request for access has been made by you, we ask you to send a copy of your ID with the request. Make your passport photo, MRZ (machine readable zone, the strip with numbers at the bottom of the passport), passport number and Citizen Service Number (BSN) black in this copy. This is to protect your privacy. We will respond to your request as soon as possible, but within four weeks.

Pro Housing Exclusive Real Estate B.V. would also like to point out that you have the option to file a complaint with the national supervisory authority, the Dutch Data Protection Authority. This can be done via the following link: <https://autoriteitpersoonsgegevens.nl/nl/contact-met-de-autoriteit-persoonsgegevens/tip-ons>

How we protect personal data

Pro Housing Exclusive Real Estate B.V. takes the protection of your data seriously and takes appropriate measures to prevent misuse, loss, unauthorized access, unwanted disclosure and unauthorized modification. If you have the impression that your data is not properly secured or there are indications of abuse, please contact us or via info@ph-exclusiverealestate.nl.

- **Pro Housing Exclusive Real Estate B.V. has taken appropriate technical and organizational measures to protect your personal data against unlawful processing, for example we have taken the following measures;**
- **All persons who work on behalf of Pro Housing Exclusive Real Estate B.V. access to your data are bound by confidentiality thereof.**
- **We have a username and password policy on all our systems;**
- **We make backups of the personal data in order to be able to recover it in the event of physical or technical incidents;**
- **We regularly test and evaluate our measures;**
- **Our employees have been informed about the importance of the protection of personal data.**

In the unlikely event that a data breach does occur, Pro Housing Exclusive Real Estate B.V. immediately take all necessary steps to limit the consequences of the data breach as much as possible. Pooters Makelaardij B.V. If there is a privacy risk, report the data breach to the Dutch Data Protection Authority within 72 hours. If harmful consequences can be foreseen for those involved, Pro Housing Exclusive Real Estate B.V. immediately contact these data subjects.

Right of access, correction, limitation and deletion; right of complaint

You have the right to request insight, correction, limitation and deletion of your data. For this you can contact Pro Housing Exclusive Real Estate B.V. via sales@ph-exclusiverealestate.com Withdraw consent You have the right to withdraw permission granted in the context of the above-mentioned processing of personal data, insofar as this is not in conflict with other legislation (such as, for example, data that is mandatory for financial administration), or this is not unnecessary. violates fundamental rights of Pro Housing Exclusive Real Estate BV, such as the right to freedom of expression and information (including artistic and journalistic freedom). Contracts signed by you about the use of photos in the context of, for example, portrait rights, such as a model agreement and / or quit claim, are in principle excluded from the right to withdraw consent.

Complaints

If you have a complaint about the processing of your personal data, we ask you to contact us immediately. If we cannot reach an agreement with you, we will of course find this very annoying. You always have the right to file a complaint with the Dutch Data Protection Authority, which is the supervisory authority in the field of privacy protection.

Questions

If you have any questions or comments regarding our Privacy Statement, please contact us!

Contact information

Achter het Vleeshuis 9
6211GR Maastricht